

Chairperson
KELLY H. SHORE

Secretary
PAIGE H. WOOD



Members
MARVIN C. ARRINGTON
KEVIN N. LEWIS
ROSITA P. WIGGINS

JOHN M. KEARNEY
Director

Swearing-in and Initial Meeting Minutes
March 8, 2019
4 P.M.

Swearing-in

- The board was sworn in by the Honorable Linda L. Thorne, Clerk of Court.

Call to Order

- The meeting was called to order by Chairwoman Kelly Shore.

Roll Call

- Present were Chairwoman Kelly Shore, Marvin Arrington, Kevin Lewis, Rosita Wiggins, Paige Wood and Director John Kearney.

Election of Board Secretary

- A motion was made by Member Kevin Lewis to elect Paige Wood as Secretary. Motion was seconded by Member Rosita Wiggins, motion passed unanimously.

Approval of Minutes from the November 16, 2018 Canvass Meeting

- Motion was made by Member Rosita Wiggins to approve the minutes as submitted. Motion was seconded by Secretary Paige Wood, motion approved unanimously.

Public Comments

- Remarks were given by Democratic Party Chair Dwight Jordan.

Director's Report

- Presented each board member with a Board Member Informational Manual.
- Reminded the board members of the July State Board of Elections Conference.

Old Business

- None

New Business

- Chairperson Ballot Signature – Director Kearney had Chairwomen Kelly sign a document that will be used as her official signature on the ballots.
- Director Kearney reviewed the director's duties with the board. Each board members signed the Director's Duties Document.

(Minutes continued from the March 8th meeting.)

- 2019-20 Proposed Budget – Director Kearney presented the board with his recommended budget.
 - Director Kearney recommended to the board that the M100 Tabulators be replaced with 36 new DS200 Tabulators. The new tabulators would come from the same manufacturer. Director Kearney stated that he has already discussed the replacement with the County Manager and that he agreed with the replacement. A copy of the quote was given to the board members for review. A motion was made by Member Kevin Lewis to purchase 36 DS200 tabulators replacing the existing M100 units and 3 older DS200 units. Motion was seconded by Member Rosita Wiggins, motion passed unanimously.
- Approval of City of Rocky Mount One-Stop Plan – Director Kearney stated that the City of Rocky Mount was again requesting a one-stop voting location for their October election. Director Kearney reminded the board the due to the law changes in 2018 any additional one-stop locations must be open from 7AM until 7PM. He also stated that since the Rocky Mount site would be required to be open from 7-7 that the board location would also need to be open during those hours to support the Rocky Mount site. Director Kearney recommended that the board allow a One-Stop Site in Rocky Mount for their election and that both the Rocky Mount and board site be open from 7AM – 7PM as required by statute. Due to the long hours Director Kearney did not recommend any Saturday hours but reminded the board that additional hours could be added later if needed. A motion was made by Member Rosita Wiggins to have a One-Stop location in Rocky Mount at the Braswell Memorial Library for the City of Rocky Mount Elections as well as the office location and that both locations be open from 7AM – 7PM during the required one-stop period. Motion was seconded by Secretary Paige Wood, motion passed unanimously.
- Future Meeting Dates – The board discussed when they would meet for their normal business meetings. It was decided that the board would meet on the 3rd Mondays at 4PM.

Other Business or Board Member Comments

- None

With no further business, the meeting was adjourned.

Paige Wood, Secretary