Nash County Board of Commissioners

Second Regular Monthly Board Meeting

June 20, 2022 at 1:30 PM

Claude Mayo, Jr. Administrative Building

3rd Floor – Frederick B. Cooper Jr. Commissioners Room

120 West Washington Street

Nashville, North Carolina

Citizens with disabilities requiring assistance to participate in public meetings should contact the County Manager’s office.
1. **Call to Order**  
   Chairman Robbie B. Davis

2. **Invocation**  
   Commissioner Arrington

3. **Pledge of Allegiance**  
   Vice Chairman Wayne Outlaw

4. **Grants Update Presentation**  
   Patsy McGhee, Assistant to the County Manager

5. **ARPA Grant Project Ordinance Amendment**  
   Donna Wood, Finance Officer

6. **Budget Amendments**  
   Donna Wood, Finance Officer

7. **Fiscal Year 2023 Budget Ordinance**  
   Stacie Shatzer, County Manager

8. **Board, Committee or Special Reports**  
   Wayne Outlaw, Vice Chairman

9. **Closed Session**
   Closed session as permitted by NCGS 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege.

10. **Adjournment**
Nash County
Commissioners Agenda Information Sheet
Date: Monday, June 20, 2022

Item: Nash County Grants Update

Initiated By: Patsy McGhee, M.R.P., Assistant to the County Manager

Action Proposed: Presentation

Description:
We will provide an update regarding the grants with which the Grants & Intergovernmental Relations Department is involved.
Item: American Rescue Plan Act (ARPA) of 2021: Coronavirus State and Local Fiscal Recovery Funds Grant Funds - ARPA Grant Project Ordinance Amendment

Initiated By: Donna Wood, Finance Officer

Action Proposed: Approve the ARPA Grant Project Ordinance Amendment

Description:

The amended ordinance is presented to correct the funds available for general governmental services and the related transfers to the general fund.
Nash County, NC
American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds Grant
Project Ordinance - Amendment

BE IT ORDAINED by the Nash County Board of Commissioners pursuant to Section 13.2 of Chapter 159
of the General Statutes of North Carolina, the following grant project ordinance is hereby amended:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State
and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLFRF). Nash County
has received the first tranche in the amount of $9,158,141 of CSLFRF funds. The total allocation is
$18,316,281, with the remainder to be distributed to the County within 12 months. These funds may be
used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses,
   behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic
   harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide general government services to
   the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne
   and will bear the greatest health risks because of their service in critical infrastructure sectors;
   and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve
   access to clean drinking water, support vital wastewater and stormwater infrastructure, and to
   expand access to broadband internet.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the
terms of the grant documents and the rules and regulations within the related Federal grant projects
documents, and the budget contained herein.

Section 3: The County has elected to take the standard allowance, as authorized by 31 CFR Part
35.6(d)(1) and expend these ARP/CSLFRF funds for the provision of general government services.

Section 4: The following revenues are anticipated to be available to complete the project:

<table>
<thead>
<tr>
<th>CSLFRF Funds</th>
<th>$18,316,281</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund Transfer</td>
<td>$0</td>
</tr>
<tr>
<td>Total</td>
<td>$18,316,281</td>
</tr>
</tbody>
</table>
### Item 5.

The following amounts are appropriated for the project and authorized for expenditure:

<table>
<thead>
<tr>
<th>Internal Project Code</th>
<th>Project Description</th>
<th>Expenditure Category (EC)</th>
<th>Cost Object</th>
<th>Appropriation of ARP/CSLFRF Funds</th>
<th>Appropriation of ARP/CSLFRF Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>139-4134-598010</td>
<td>Transfer To General Fund - Law enforcement services for period of July 1, 2021</td>
<td>6.1</td>
<td>Salaries/Benefits</td>
<td>$4,550,000</td>
<td>$3,900,000</td>
</tr>
<tr>
<td></td>
<td>through December 31, 2024</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>139-4134-598010</td>
<td>Transfer to General Fund - Parks and recreation services for period of July 1,</td>
<td>6.1</td>
<td>Salaries/Benefits</td>
<td>$700,000</td>
<td>$525,000</td>
</tr>
<tr>
<td></td>
<td>2021 through December 31, 2024</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>139-4134-598010</td>
<td>Transfer to General Fund - General administration services for period of July 1,</td>
<td>6.1</td>
<td>Salaries/Benefits</td>
<td>$830,000</td>
<td>$412,945</td>
</tr>
<tr>
<td></td>
<td>2021 through December 31, 2024</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>139-8221 series</td>
<td>Grant administration/legal to manage CSLFRF programs and compliance requirements</td>
<td>7.1</td>
<td>Salaries/Benefits</td>
<td>$670,000</td>
<td>$662,055</td>
</tr>
<tr>
<td>139-8210-558093</td>
<td>Broadband Project/Match</td>
<td>5.16/5.17</td>
<td>Infrastructure</td>
<td>$4,500,000</td>
<td>$4,500,000</td>
</tr>
<tr>
<td>139-8204-526000</td>
<td>Personal Protective Equipment</td>
<td>1.5</td>
<td>Supplies</td>
<td>16,281</td>
<td>$16,281</td>
</tr>
<tr>
<td>139-8240 series</td>
<td>Water/Sewer Projects</td>
<td>5.1/5.15</td>
<td>Infrastructure</td>
<td>$8,300,000</td>
<td>$8,300,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td>$18,316,281</td>
<td>$18,316,281</td>
</tr>
</tbody>
</table>
Section 4: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

Section 5: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

Section 6: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to the Board.

Section 7: This grant project ordinance expires on December 31, 2026, or when all the CSLFRF funds have been obligated and expended by the County, whichever occurs sooner.

Adopted this 20th day of June 2022.

______________________________
Robbie B. Davis, Chairman

ATTEST:

______________________________
Janice Evans, Clerk to the Board
The following budget amendments are presented for the Board's consideration for Fiscal Year 2021-2022:

1) **Fund Balance Appropriation**

This amendment is presented to transfer $93,750 appropriated fund balance from funds available from the transfer to the General Fund from the ARP Grant Project funds for other allowable general government services. These available funds are budgeted to cover COVID related activities including the County vaccination programs and the COVID sick pay program. No additional county funds are needed.

<table>
<thead>
<tr>
<th>Revenue:</th>
<th>Expenditure:</th>
</tr>
</thead>
<tbody>
<tr>
<td>0100991-499100</td>
<td>0104290-561011</td>
</tr>
<tr>
<td>Fund Balance Appropriated</td>
<td>Vaccination/Sick Pay Program</td>
</tr>
<tr>
<td>93,750</td>
<td>93,750</td>
</tr>
<tr>
<td>Incr</td>
<td>Incr</td>
</tr>
</tbody>
</table>

2) **ABC Mixed Beverage Tax**

This budget amendment appropriates additional funds for county ABC Mixed Beverage Funds. The request of $30,000 is an estimate based on the annualized collections to date in order to expend the funds as directed by GS 18b-805(h) through June 2022. No County funds are required.

<table>
<thead>
<tr>
<th>Revenue:</th>
<th>Expenditure:</th>
</tr>
</thead>
<tbody>
<tr>
<td>0100200-431100</td>
<td>0105310-569062</td>
</tr>
<tr>
<td>ABC Mixed Beverage Tax</td>
<td>Alcohol Rehabilitation</td>
</tr>
<tr>
<td>30,000</td>
<td>30,000</td>
</tr>
<tr>
<td>Incr</td>
<td>Incr</td>
</tr>
</tbody>
</table>

3) **Fuel – County Owned Vehicles**

This budget amendment is to budget additional fuel appropriations to cover expenditures through the end of the fiscal year.
4) Insurance Proceeds/EMS

This budget amendment is to budget insurance proceeds received for an ambulance chassis identified as totaled. These funds will be used to purchase a replacement ambulance chassis.

<table>
<thead>
<tr>
<th>Revenue:</th>
<th>Expenditure:</th>
</tr>
</thead>
<tbody>
<tr>
<td>0100991-499100</td>
<td>Fund Balance Appropriated</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Expenditure:</td>
<td></td>
</tr>
<tr>
<td>0104263-525005</td>
<td>Gasoline – Co Owned Vehicles</td>
</tr>
<tr>
<td>0104310-525005</td>
<td>Gasoline – Co Owned Vehicles</td>
</tr>
<tr>
<td>0104321-525005</td>
<td>Gasoline – Co Owned Vehicles</td>
</tr>
<tr>
<td>0105810-525005</td>
<td>Gasoline – Co Owned Vehicles</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5) Medical Examiner

This budget amendment appropriates additional funds for county medical examiner services. The request of $10,000 is an estimate based on the annualized spending to date to cover costs through June 2022.

<table>
<thead>
<tr>
<th>Revenue:</th>
<th>Expenditure:</th>
</tr>
</thead>
<tbody>
<tr>
<td>0100600-492005</td>
<td>Insurance Proceeds</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Expenditure:</td>
<td></td>
</tr>
<tr>
<td>0104375-554000</td>
<td>Vehicles</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>0100991-499100</td>
<td>Fund Balance Appropriation</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Expenditure:</td>
<td></td>
</tr>
<tr>
<td>0104360-519300</td>
<td>Medical Examiner</td>
</tr>
</tbody>
</table>
Nash County
Commissioner’s Agenda Information Sheet
Date: Monday, June 20, 2022

Item: FY 2023 Budget Ordinance

Initiated By: Stacie Shatzer, County Manager

Action Proposed: Adopt the FY 2023 Budget Ordinance

Description:

On May 23, 2022 the original budget message was presented to the Board. On June 2, 2022 the Board met for a budget work session and suggested some additional items for the staff to consider. On June 6, 2022 at the Board’s regular monthly meeting I provided a summary of the original budget and some additional items and subsequently, we held a public hearing on the budget.

The final budget for consideration today has all of the items presented to you at the June 6, 2022 meeting except for the full-time Planner position. We have had some discussions with staff about the uncertainty of the pace of future growth and have decided to add some funds to part-time salaries to accommodate some temporary part-time work moving forward.

Recommendation:

It is recommended that the Board adopt the FY 2023 Budget Ordinance.
**Nash County**

**Commissioner’s Agenda Information Sheet**

Date: Monday, June 20, 2022

Attachments: No

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**Item:** Board, Committee or Special Reports

**Initiated By:** Wayne Outlaw, Vice Chairman

**Action Proposed:** None

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**Description:**

In the interest of time, please report only on significant items. If the particular board has not met or had no significant items of interest, you may advise “no report”.

- Commissioner Marvin Arrington (District 1)
  - Community Caregiver Advisory Board
  - Juvenile Crime Prevention Council

- Commissioner Fred Belfield (District 2)
  - Farmer's Market Advisory Board
  - Juvenile Crime Prevention Council (Marvin Arrington)
  - Upper Coastal Plain COG
  - Tar River Transit

- Commissioner Dan Cone (District 3)
  - Human Services Board
  - Agricultural Advisory Board
  - Trillium Health Resources – Central Regional Board

- Commissioner Sue Leggett (District 4)
  - UNC – Nash Health Care Board of Directors
  - Natural Resources Resiliency Committee

- Commissioner Wayne Outlaw (District 5)
  - Nash Community College Board of Trustees
  - Upper Coastal Plain RPO
  - Broadband Committee (Dan Cone)

- Commissioner Gwen Wilkins (District 6)
  - Gateway Technology Center Board of Directors
  - Strategic Twin-Counties Education Partnership (S.T.E.P.)

- Commissioner Robbie Davis (District 7)
  - Tourism Development Authority
  - Rocky Mount MPO